

Meeting held on 12.12.2022 in room No. 101, 1st Floor, Drum Shape Building, I.P. Estate, New Delhi of the Committee on Compassionate Appointment for the R.Y. 2021 – reg.

The Committee for appointment on Compassionate grounds was constituted by the Pr. CCIT, Delhi vide Order No. 266/GO/2022-23 on 10.11.2022 and circulated vide F.No. P-342/Pr. CCIT/ Compassionate Appointment/2022-23/2398 comprising of following officers :-

S.No.	Name of the Officer	Designation and charge	Remarks
1	Ms.Renu Amitabh	Principal Commissioner of Income Tax, VU-02, Delhi	Chairperson
2	Sh. Pradeep Singh Gautam	Addl. Commissioner of Income Tax, Range-22, Delhi	Member
3	Sh. Arvind Kumar Singh	Addl. Commissioner of Income Tax, Central Range-1, Delhi	Member

As scheduled, the Committee met on 12.12.2022 at 04:45 PM in Room No. 101, Drum Shape Building, I.P. Estate, New Delhi.


The Committee discussed various issues as per relevant guidelines/circulars/O.M.s issued by DoPT/CBDT from time to time. The findings of the Committee are as under :-

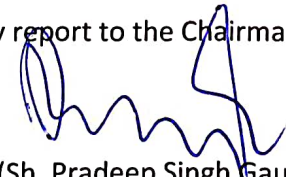
1. **Proforma for ascertaining latest/updated details** : The Committee has unanimously prepared a proforma annexed as annexure 'A', for ascertaining latest/updated details of the applicant and family of the applicant and willingness of the applicants whether he/she is still willing for appointment on Compassionate ground as on date. The proforma may be sent to all concerned DDOs for obtaining the details from the applicants and re-submit the same to O/o ITO (Hqrs.)(Welfare), New Delhi for placing the same on record.


2. **Independent enquiry in new cases (Cases in which the enquiry has not been conducted in previous year i.e. R.Y. 2020) –**

In such cases, the Committee has unanimously decided that an independent verification/enquiry regarding the documents and physical shall be conducted and submitted by three ITIs. These three ITIs shall be requisitioned from the Pr. CCIT, Delhi for ensuring fairness and transparency. An agreed proforma has been prepared by the Committee and annexed as Annexure 'B' in this regard is placed contra.

In this regard, a communication is to be sent to the Pr. CCIT(CCA), New Delhi requesting to depute three ITIs who may report to the Chairman of the Committee.


(Sh. Arvind Kumar Singh)
Member
Addl. CIT, Central Range-1,
Delhi


(Sh. Pradeep Singh Gautam)
Member
Addl. CIT, Range-22,
Delhi


(Ms.Renu Amitabh)
Chairperson
Principal CIT, VU-02,
Delhi

3. **Incomplete Cases:** - It is found that out of the total cases pertaining to R.Y. 2021, 15 cases are incomplete in which all the requisite documents have not been completed by the concerned DDO charges. In such cases, the Committee has unanimously decided that ITO (Hqrs.)(Welfare), New Delhi is directed to get these cases completed by 10.01.2023.

4. **Examination/grading of cases** : The Committee has unanimously decided that the final decision shall be taken by the Committee after examination of all facts on case to case basis. Also the grading sheets shall be prepared after examining relevant details in each case once the files have been completed.

5. **Communication to concerned DDOs** : The Committee has unanimously decided that the concerned DDOs shall forward the applications for Appointment on Compassionate grounds received by them till 31.12.2021 alongwith all requisite documents (if not already forwarded) to ITO (Hqrs.)(Welfare), New Delhi within 10 days from receipt of this letter, failing which the case may not be considered by the Committee and will be treated as lapse on part of concerned DDO.

The Committee has unanimously decided to communicate the cadrewise vacancies available for R.Y. 2021, so that all the applicants may be intimated of the number of vacancies.

The Committee has unanimously decided that all the requisite documents (as sought from time to time) may be provided by the concerned charge within stipulated time frame.

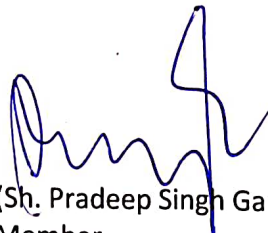
The Committee has unanimously decided that all applications should have been assigned with a unique registration number and the same may be communicated to the applicants through concerned DDOs for using the same for any future correspondence.

Further, in order to maintain transparency and fare consideration, the Committee has unanimously decided that all the applicants shall be apprised of the 100 point formula adopted by CDBT for assessment of their applications, through concerned DDOs/website.

6. **Decision on other parameters** : The Committee has unanimously decided that decision on other parameters shall be taken in next meeting and the date shall be decided in due course.



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Delhi



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